



## SECTION 2

### VPWC RULES AND REGULATIONS

These Rules & Regulations do not duplicate what is already in the VPWC bylaws or VABC and CVF Rules and Regulations.

#### 1. Banking Information

- Bank Account: TD Bank
- Signatures of two out of three persons, the President, Treasurer or Vice- President, are required on cheques.

#### 2. Financial Controls

- Fiscal Year is January 1 to December 31
- Spending Limits
  - under \$ 100.00 - approval by Treasurer
  - over \$ 100.00 - approval by Executive Committee

#### 3. Membership Fees (see Bylaws - Part 2 - Membership)

- Effective June 1, 2021 annual membership dues are \$10 per person. These dues are non-refundable.
- Individuals who pay annual membership dues and become first time club members after August 31 are paid up until December of the following year.
- Members who have not renewed by February 28 (leap year - February 29) will be removed from membership lists.
- The Managing Group has decided to waive payment of membership fees in 2021 for members of VPWC in good standing in 2020 i.e., those members who have paid their membership fee on or before February 28, 2020. This is in recognition of the unusual circumstances of the Covid-19 pandemic whereby club members have been unable to do club walks for much of the year 2020.

#### 4. Nominating Committee

(see Bylaws - Part 5 - Annual General Meetings - Article 27. on election of Executive Committee)

- This committee may be established up to one month before the Annual General Meeting (AGM).

- This committee will consist of one or more club members, one of whom must be from the Managing Group.
- Nominations for the elected and appointed positions of the Managing Group, confirmed by the individuals nominated, should be received at least two weeks before the AGM.
- At the AGM, any additional nominations for the elected positions, confirmed by the individuals nominated (in person or in writing), will be received from the floor.

#### **5. Pets**

- Pets must be on a leash and scoop laws obeyed. (It should be noted that in some areas dogs are banned.)

#### **6. Reimbursement for Expenses** (see Bylaws - Part 6 - Executive Committee 31.)

- When attending VABC/CVF meetings as the VPWC representative, reasonable expenses will be reimbursed.
- These expenses may include mileage, which will be paid at 20 cents per km. and ferry fare. (No expenses for food or accommodation will be reimbursed except as noted below).
- CVF Conference-the President or alternate, as the representative for VPWC, will be reimbursed for the Conference registration fee and for meals/accommodation for two days including the day on which the CVF AGM is held.
- Due to limited funds available, the Managing Group must approve an estimate of expenses in advance.
- Club members who seek reimbursement for expenses must supply the Treasurer with invoices for payment.

#### **7. Fees for Scheduled Event and Permanent Trail Walks**

- Fees are \$2.00 per person at scheduled event walks and \$1.00 per person at PT walks scheduled or unscheduled, regardless of whether the walks are held on a weekday or on a weekend.
- Children under 19 walk free of charge if accompanied by a parent or guardian who signs a waiver on their behalf.

#### **8. Fees for Discount Cards for Permanent Trail Walks**

- PT Discount Cards may be purchased for \$10.00 and can be used to pay the registration fee for twenty PT walks. Walkers using the Discount Cards are eligible for distance stamps and/or event stamps when the latter are allowed (i.e., twice per calendar year).

#### **9. Fees for Record Books and Name Tags**

- The fee for a replacement name tag is \$5.00.
- The fee for each IVV/CVF record book is \$5.00.